

## Application «International Postdoctoral Fellowship (GFF-IPF)»

### 1. General information

Type of application: First application  \*Application for an extension  \*\*Resubmission

Project title:

Project start: *Info*

Project end:

Number of months: *Info*

*\*Please describe your progress and preliminary results in a separate document.*

*\*\*Please reply to the reasons which led to the refusal of your first application in a separate document.*

### 2. Applicant

Surname	
Name	
Date of birth	
Nationality, Place of origin	
Marital status	
Number of children	
ORCID iD	
Date of doctorate	
Applicant without a doctoral degree	
When will you complete your final examination?	
<i>***Please add a letter from your PhD supervisor explaining in detail (also with regards to content) the current status of the doctoral thesis and the date of the final examination.</i>	
Current employer	
Office address	
Private address	
E-Mail	
Phone	

<b>3. Requested funding</b>	
<b>3.1 Personnel costs</b>	
Requested workload in percentage (max. 75%):  ****If the requested workload is below 75%, please attach a detailed explanation.	
<b>3.2 Indispensable research costs</b> ( <a href="#">Informationen on rates for travel costs</a> )	
Explanation	Amount in CHF
<b>Total</b>	

**4. Connection to HSG**

At which HSG Institute/Chair/Research Center do you like to conduct your research project?

HSG host (Full or Associate Professor):

**5. Available or requested funds**

Do you have access to additional funds during the requested funding period (third-party funding from other institutions, salaries etc.)? Yes  No

If yes, please describe:

Have you applied for additional funding at another funding body in the context of this project?  
 Yes  No

If yes, please describe:

**6. Research ethics**

Is the planned research ethically critical in terms of the Regulations of the Ethics Committee of the University of St.Gallen?

Yes  No

If yes, please contact the office of the Ethics Committee ([research@unisg.ch](mailto:research@unisg.ch)).

**7. Other information**

Do you have any other comments regarding the application?

**8. Check list attachments:**

- \*In case of an application for an extension: cover letter including progress and preliminary results
- \*\* In case of a resubmission: Response to the reason for the refusal
- Summary of the research plan including keywords (max.4'000 characters incl. blanks, separate document)
- Research plan (max. 44'000 characters incl. blanks, excluding literature)  
The research plan should contain the following parts:
  - Problem/Background
  - State of the Art
  - State of own research (preliminary work)
  - Research questions
  - Conceptual bases and research methodology
  - Schedule of the research project
  - Reasons for this project for the own postdoctoral work and personal scientific career
  - Risk assessment (for projects > 12 months)
  - Literatur
- CV
- Publication list
- Copies of the Master-and PhD degrees
- Letter from HSG Host explaining the integration of the applicant into the research group
- Two reference letters (mandatory for first applications and resubmissions)  
Please provide the names and the e-mail addresses of the authors:
  - 1) Reference letter:
  - 2) Reference letter:The reference letters must be sent by each author directly and confidential to the Research Committee office ([research@unisg.ch](mailto:research@unisg.ch))
- Data management plan (for projects >12 months)
- \*\*\*If the PhD has not yet been completed: Letter from the PhD supervisor
- \*\*\*\*If the workload is below 75%: detailed explanation

**9. Submission:**

The submission is via E-mail: [foko\\_submission@unisg.ch](mailto:foko_submission@unisg.ch). The application must be submitted as pdf-file, including any attachments (each as a single pdf). The project submission should be at 5pm swiss local time at the latest of the respective submission date.